



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

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IN REPLY PLEASE
REFER TO FILE:

PJ-1

March 20, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**CERRITOS REGIONAL COUNTY PARK
SWIMMING POOL COMPLEX PROJECT
APPROVE TOTAL PROJECT BUDGET
AWARD AGREEMENT
SPECS. 6601; C.P. 86457
SUPERVISORIAL DISTRICT 4
3 VOTES**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND
THE DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:**

1. Approve the total project budget of \$1,800,000 for the Cerritos Regional County Park Swimming Pool Complex Project detailed in Enclosure A.
2. Award and authorize the Director of Public Works to execute an agreement with AIJK, Inc., to provide design and consultant services for the Cerritos Regional County Park Swimming Pool Complex Project for a not to exceed fee of \$134,800 funded by a grant from the Asset Development Implementation Fund, and establish the effective contract date following receipt of insurance certificates filed by the consultant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will allow Public Works to design the renovation of the Cerritos Regional County Park Swimming Pool Complex.

The pool complex was originally built in 1975, as part of the park development, and has deteriorated over the years from heavy use and exposure to the elements. In order to facilitate the improvement of the facility, the project was broken into phases, and the first phase, the pool's mechanical equipment, was replaced in July 2002. Phase II involves renovating the building, including replacing the roof; renovating the lobby, check-in counters, changing rooms, showers, and providing ADA compliance for the restrooms; rebuilding the damaged interior walls and ceilings; converting the equipment room for staff use; providing a public announcement system and exterior safety and security lighting; repainting the interior and exterior; and replacing the drinking fountains, wood bleachers, and installing a new fence around the pool.

The total Phase I cost for replacing the equipment was \$274,209 leaving \$1,525,791 for the Phase II improvements.

Implementation of Strategic Plan Goals

This project meets the County's Strategic Plan Goals of Fiscal Responsibility and Children and Families Well-Being by investing in public infrastructure and providing enhanced recreational opportunities to assure good health and social well-being for children and families.

FISCAL IMPACT/FINANCING

The recommended agreement with AIJK, Inc., is for a total not to exceed fee of \$134,800. The total project cost, including the Phase I Pool Equipment Replacement, plans and specifications, plan check, construction, consultant services, miscellaneous expenditures, At-Risk Youth Employment, and County services, is currently estimated at \$1,800,000. The Project Schedule and Budget Summary are included in Enclosure A.

Sufficient appropriation is currently available in the Fiscal Year 2002-03 Capital Projects Budget (C.P. 86457) to fund this project. The project is being funded by a grant from the Asset Development Implementation Fund.

Operating Budget Impact

Following completion of the project, scheduled for June 2004, Parks and Recreation anticipates no start-up or increase in annual operating costs since the project involves the renovation of an existing building.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, AIJK is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

AIJK is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Services Program).

ENVIRONMENTAL DOCUMENTATION

Awarding this agreement will have no environmental impact. The pool equipment replacement was found to be categorically exempt under the California Environmental Quality Act. The appropriate environmental documentation for the pool building renovation will be completed prior to returning to your Board to adopt plans and specifications and advertise for construction bids.

CONTRACTING PROCESS

AIJK was selected using the Architectural Evaluation Board's accelerated architect/engineer selection process where the AEB provides a ranked list of qualified architectural/engineering firms for specific types of building design projects with a

construction value less than \$2,000,000. Using this process, a single firm is chosen from the AEB's ranked list and invited to submit a proposal. The selection of AIJK to submit a proposal was solely based on its qualifications to perform the design work.

On February 3, 1998, your Board requested that contract opportunities be listed on the "Doing Business with the County" website. However, this contract opportunity was not listed on the website because the AEB evaluation process was used. Public Works uses the "Doing Business with the County" website to offer general consultant opportunities, and the AEB supplements its business listing of architectural firms from website information.

AIJK has agreed to provide the recommended services for a not to exceed fee of \$134,800. This fee includes architectural/engineering design, construction administration services, and additional and reimbursable services. The construction administration portion of the fee proposed by AIJK is applicable to services during construction and will be billed only during construction. The fee for additional and reimbursable services will only be used if additional work is requested and approved by Public Works.

The negotiated fee is based on the County's architectural/engineering fee schedule approved by your Board on August 21, 1990. The negotiated fee has been reviewed by Public Works and is considered reasonable for the scope of work.

AIJK's fee schedule and Community Business Enterprise participation data are on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will have no impact on current County services or projects.

The Honorable Board of Supervisors
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CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects), Parks and Recreation, and Public Works.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

TIM GALLAGHER
Director of Parks and Recreation

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Enc.

cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)

March 20, 2003

ENCLOSURE A

**CERRITOS REGIONAL COUNTY PARK
SWIMMING POOL COMPLEX PROJECT
APPROVE TOTAL PROJECT BUDGET
AWARD AGREEMENT
SPECS. 6604; C.P. 86457**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Award Design Contract	04/01/03
Execute Design Contract	04/07/03
Enhanced Schematic Design	06/13/03
Construction Documents	09/05/03
Jurisdictional Approvals	10/15/03
Construction Award	01/06/04
Substantial Completion	06/15/04
Final Acceptance	08/15/04

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Plans and Specifications	
Architectural Programming	\$ 2,910
A/E Additional/Reimbursable Services	17,600
Basic Design Services	73,750
Construction Administration	40,540
Total Plans and Specifications	<u>\$ 134,800</u>
Plan Check and Jurisdictional Reviews	\$ 20,429
Pool Equipment Replacement (Phase I)	\$ 274,209
Construction	
Construction Contract (Phase II)	\$ 874,481
Change Order Contingency	89,385
Utility Connection	20,000
At-Risk Youth Employment	35,000
Total Construction	<u>\$ 1,018,866</u>
Other Consultant Services	\$ 84,252
Miscellaneous Expenditures	\$ 10,000
County Services	\$ 257,444
TOTAL	\$ 1,800,000